

**LEE TOWNSHIP
BOARD OF TRUSTEES
SPECIAL MEETING JUNE 26, 2017
HELD AT Lee Township Hall**

George called the meeting to order at 10:30 am. Roll call was taken: George Whittington, Darla Rippee, Tom York, William Stewart, and Laura Dawson, were present.

- Bill made a motion to amend the agenda to also include: B S & A correction, Bond/Policy for Treasurer, Emergency addition to Hall rental and Deputy Clerk's request for Voting Records/Cemetery Records. Motion was seconded by Darla Rippee. Voice vote was taken. Motion approved.
- Assessor Hire: George made a motion to hire Jennette Hanthorne as Lee Township Assessor effective July 1, 2017. Bill seconded said motion. Roll call was taken: Laura: yes, Tom: yes, Darla: yes, Bill: yes, and George: yes. Motion carried.
- Water District Issues: Bill made a motion to add parcel # 100-020-201-00 back into the Data Base, with the attached Amortization Table. George seconded said motion. Roll call was taken: George: yes, Bill: yes, Darla: yes, Tom: yes, Laura: yes. Motion carried. George made a motion to approve payment of installation of a Curb Box at the cost of \$1,115.00 for parcel # 100-001-100-490-00. Bill seconded said motion. Roll call was taken: Tom: yes, Darla: yes, Laura: yes, George: yes, Bill: yes. Motion carried.
- B S & A: Discussion was held on a General Ledger entry. Laura will continue with follow up with B S & A and the CPA firm to make journal entries to clear up the situation.
- The Board is looking for options to cover the Treasurer for Bonding in regards to Tax Collections requirements.
- Due to past weeks flooding, the Board felt it necessary to add an Emergency Clause to our Hall Rental Agreement to include the following: "In the event of the need for using the Hall, as an emergency facility, any rental may be cancelled".
- Deputy Clerk: Kristy inquired with the flooding, will there be extra hours for the Waste Transfer Station? George informed us the City Landfill has temporarily removed the limit for residents to dispose of extra flood rubbish. The Deputy Clerk is asking to be paid an hourly wage of \$10.25 per hour to bring the voting records and cemetery records up to date. 15-20 hours a week. George asked to table the discussion to give the Board a chance to check the budget and legalities and Kristy to do some research on other Township's Deputy Clerks Pay Scales. The Board also asked Kristy to keep track of her hours between today and the next Board meeting and present her findings at that time.
- With no other business, George asked for a motion to adjourn. Bill made said motion. Seconded by Laura. All in favor. Meeting was adjourned at 11:30 am.

Respectfully submitted,

Laura Dawson

Lee Township Clerk