

LEE TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING AUGUST 12, 2019

George Whittington called the meeting to order at 7:00 pm. Roll call was taken. George Whittington, Darla Rippee, William Stewart, Kristy Gustafson and Laura Dawson were present.

- **Consent Agenda:** George made a motion to approve the Consent Agenda with the Clerk's additions and correction of Item # 2788 from \$184.99 to \$189.99 and removal of \$22.83 from #2795. Darla seconded said motion. Roll call was taken. George: yes, Bill: yes, Kristy: no, Darla: yes, Laura: yes. A yes motion carried.
- **Code Enforcement Report:** No report was given in lieu of Tim's absence.
- **Web Page Report.** Bill Stewart gave a brief report. Laura asked how the progress was going to bring the site up to ADA compliance.
- **Fire Report:** Daryl said there were 43 total runs last month, of those runs 29 were in Lee, 11 in Greendale and 3 mutual aid. A potential Fire Fighter, Jeramey Mosher was introduced. After a few questions were answered, George made a motion to approve Jeramey to the Lee Township Fire Department effective as of today. Seconded by Bill. A yes voice vote carried. Sahara Bisson was also introduced. Also, after a few questions George made a motion to appoint Sahara to the Lee Township Fire Department effective as of today. Seconded by Darla. A yes voice vote carried. Daryl presented the Lee Township Fire Department Standard Operating Guidelines. After discussion George made a motion to approve said document. (Also, to be added to the GAA for 2020) Seconded by Bill. Roll call was taken. Bill: yes, Kristy: yes, Darla: yes, Laura: yes, George: yes. A yes motion carried. A quote had been presented in packet from Front Line. After discussion, George made a motion for said purchase of 3 Pump Panel Lights at a cost of \$425.00 for truck # 1121. Seconded by Bill. Roll call was taken. Kristy: yes, Darla: yes, Laura: yes, George: yes, Bill: yes. A yes motion carried. The expense of \$22.83 for a fire fighter for lunch while picking up a fire truck, as he had to wait and it was lunch time, the Board after removing from his expense report said to take it out of Petty Cash and in the future the Board is recommending to have prior approval. Roll call was taken. Darla: no, Laura: yes, George: yes, Bill: yes, Kristy: no. A yes motion carried.
- **Park/ Hall report:** Heidi gave said report.
- **Correspondence:** George and Laura presented for anyone who wanted to view.
- **Unfinished Business.** Credit Card Policy: After discussion Bill made a motion to approve the updated Credit Card Policy. Seconded by Kristy. Roll call was taken. Laura: yes, George: yes, Bill: yes, Kristy: yes, Darla: yes. A yes motion carried. Recreational Marijuana: After discussion Bill made a motion to opt out as a Board, we don't have enough information to support approving a business in the township. Seconded by Darla. Roll call was taken. George: yes, to opt out, Bill: yes, to opt out, Kristy: yes, to opt out, Darla: yes, to opt out, Laura: yes, to opt out. A yes motion carried.

Unfinished Business Continued: Purchase and Procedure Policy: The Board covered sections 1.1 and 1.2. Kristy will make the updates/changes and provide a clean copy to the Board. We will continue to work on the next sections at future meetings until it is completed. RV Ordinance: Two copies were presented. The Board decided to downsize it even more. Bill will work on a draft to present to the Board at the next meeting.

- **New Business:** Bill made a motion to approve all interested Board members to attend the September 5, 2019 MCTOA meeting. Seconded by Kristy. Roll call was taken. Bill: yes, Kristy: yes, Darla: yes, Laura: yes, George: yes. A yes motion carried. A copy of a Fee Schedule for Planning was received and discussed. George will follow up with the Building Place to come up with a new one. Laura presented a quote from Inch memorials for a Columbarium at the cost of \$19,200.00 We are waiting on a quote from another company. The Repair list/Purchases was discussed. We will continue to work on repairs and future purchases. George made a motion to send all interested Planning Commission members to an August 20, 2019 training in Frankenmuth. Seconded by Bill. Roll call was taken. Kristy: yes, Darla: yes, Laura: yes, George: yes, Bill: yes. A yes motion carried. George made a motion to send all Fire Dept Officers and any Board Members to Emergency Training at Frankenmuth on Sept 25, 2019. Seconded by Bill. Roll call was taken. Darla: yes, Laura: yes, George: yes, Bill: yes, Kristy: yes, A yes motion carried. Please notify Laura for registration.
- **Planning Commission:** Rick Payne gave said report.
- **Grant Committee:** Doris French gave said report. Kristy asked the Board if it was their wish to move forward with a 5yr park plan. All members said they are in favor as it will up the potential to receive more Grants. Kristy had given each grant committee member links to other townships 5yr park and recreation plans, copies of 5yr plans to look at, along with census information that would aid in the creation of a plan as well as the Michigan DNR Guidelines for the Development of Community Park and Recreation Plans.
- **Code Authority Report:** Darla Rippee gave said report.
- **Any Other Business:** Laura gave an update on Direct Deposit. Also, the form the Board approved last month was discussed. It was thought to be used for Code Authority, Laura followed up with them, that isn't what they wanted. The intent was misunderstood so we will not use said form.
- **Public Comment:** Was open from 9:10 – 9:12 pm.
- **Guests:** Commissioner Steve Glaser gave a report.
- **Adjournment:** As no other business was presented, Kristy made a motion to adjourn. Bill seconded said motion. Voice vote of yes carried. Meeting was adjourned at 9:20 pm.

Respectfully submitted,

Laura Dawson
Lee Township Clerk

Lee Township Clerk

Lee Township Supervisor

August 12, 2019