

Lee Township Board of Trustee's
Regular Board Meeting
July 12, 2021
1485 W. Olson Rd.
Approved

Kristy Gustafson called the meeting to order at 7: 01 pm. Roll call was taken. Darla Rippee, William Stewart, Kristy Gustafson Lawrence Henry, and Laura Dawson were present, as well as numerous residents.

- **Approval of Agenda:** Bill made a motion to approve the agenda as presented. Kristy 2nd said motion. Roll call was taken. Lawrence: yes, Darla: yes, Kristy: no, Bill: yes, Laura: yes. A yes motion carried.
- **Public Comment:** Public Comment was open 7:02- 7:30 pm. Water at the Cemetery was discussed. Laura will have her husband check on the hand pump to see if it can be fixed to get water.
- **Guests:** Our Insurance Rep, Ken Lind was in attendance. He spoke about increasing our insurance coverage on many things. The Fire trucks, the buildings are another concern as prices to replace any building if anything happen would be much more expensive. Do we have Inventory list? This is something that needs to be implemented.
- **Minutes:** Bill made a motion to approve minutes from the June 14, 2021, with the correct dollar amounts in Fire and General. Darla seconded said motion. Roll call was taken. Darla: yes, Kristy: yes, Bill: yes, Laura: yes, Lawrence: yes. A yes motion carried.
- **Treasurer's Report:** Bill presented the monthly Treasurer's report. Bill made a motion to pay ~~Water District~~ Midland Country Treasurer \$300,000. Seconded by Kristy. Roll call was taken. Kristy: yes, Bill: yes, Laura: yes, Lawrence: yes, Darla: yes. A yes motion carried.
- **Approval of bills:**
 - **Fire:** Bill made a motion to approve the Fire payments in the amount of \$16,404.40. (With \$688.50 for fire dues). Kristy seconded said motion. Roll call was taken. Bill: yes, Laura: yes, Lawrence: yes, Darla: no, Kristy: yes. A yes motion carried.
 - **Payroll:** Bill made a motion to approve Payroll as presented in the amount of \$15,069.82. Kristy seconded said motion. Roll call was taken. Laura: yes, Lawrence: yes, Darla: yes, Kristy: yes, Bill: yes. A yes motion carried.
 - **Solid Waste:** Bill made a motion to approve Solid Waste in the amount of \$16,239.21. Laura seconded said motion. Roll call was taken. Lawrence: yes, Darla: yes, Kristy: yes, Bill: yes, Laura: yes. A yes motion carried.
 - **General:** Bill made a motion to approve General in the amount of \$24,690.79. Seconded by Kristy. Roll call was taken. Kristy: yes, Bill: yes, Laura: yes, Lawrence: yes, Darla: yes. A yes motion carried.

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- **Fire Report:** Daryl introduced Tim Fair as a potential new Fire Fighter. After the Board asked questions of him Lawrence Henry made a motion to approve his appointment to Lee Township Fire Department effective July 12, 2021. Bill seconded said motion. Roll call was taken. Bill: yes, Laura: yes, Lawrence: yes, Darla: yes, Kristy: yes. A yes motion carried.
- Daryl has concerns about the Insurance coverage on numerous things also. He is stating he feels we need more coverage on many items. He presented the following for approval:
 1. \$3,049.50 for yearly subscription
 2. \$1,630.00 for starting to work with Lexipol on Policies and Procedures. Kristy made a motion to approve both items for a cost of \$4,679.50. Bill seconded said motion. Roll call was taken. Laura: yes, Lawrence: yes, Bill: yes, Kristy: yes, Darla: yes. A yes motion carried.
 3. Daryl is wanting to work with the Attorney on the Article of Organization. Kristy made the motion to approve him to do so. Bill seconded said motion. Roll call was taken. Lawrence: yes, Bill: yes, Kristy: yes, Darla: yes, Laura: yes. A yes motion carried.
- **Planning Commission:** *Mary Spraul* gave a brief report.
 1. Kristy made a motion to approve the Special Use Permit form, Special Use Wireless Communications form, Rezoning form, and Site Plan form. Bill seconded said motion. Roll call: Bill: yes, Kristy: yes, Darla: yes, Laura: yes, Lawrence: yes. A yes motion carried.
 2. Fee Schedule Adjustment. Due to the drop in the Meeting fees dropping from \$80.00 to \$50.00 Kristy made a motion to adjust the Special Meeting fee from \$400.00 to \$250.00 to reflect the new price of per diem for meetings. Bill seconded said motion. Roll call was taken. Kristy: yes, Darla: yes, Laura: yes, Lawrence: yes, Bill: yes. A yes motion carried.
- **Code Authority:** *Darla* gave a brief update.
- **Code Enforcement:** Kristy said there is paperwork in the Board's mail boxes with update on a few complaints.
- **Correspondence:** Laura presented the correspondence. Laura heard from Jodi King. Her daughter, Madi King is working to implement a "Lil Library". They should be at the next meeting.

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Unfinished Business:

1. **Park Trees:** Kristy will follow up with Jeffries on the quote that was approved to do tree work.
2. **Policies & Procedures Manual:** Laura is still working on the payroll portion. She needs the current book of Policies and Procedures. Bill has it and will return it.
3. **Medical Marijuana:** Kristy made a motion to table the approval of the medical marijuana to give Mari time to put it together a chart to compare the differences between the Board approved one and the one compiled by The Building Place. Lawrence seconded said motion. Roll call was taken. Lawrence: yes, Darla: yes, Kristy: yes, Bill: yes, Laura: yes. A yes motion carried.

➤ **New Business:**

1. **Red Cross Shelter Approval:** Bill made a motion to approve the Hall as an approved Red Cross Shelter. Darla seconded said motion. Roll call was taken. Darla: yes, Kristy: yes, Bill: yes, Laura: yes, Lawrence: yes. A yes motion carried.
 2. **Lawrence's Volunteer Plan:** Lawrence presented his plan of action. Kristy made a motion to table further action until next meeting. Lawrence seconded said motion. Roll call was taken. Kristy: yes, Bill: yes, Laura: yes, Lawrence: yes, Darla: yes. A yes motion carried.
 3. **Letter of Resignation of Park/Hall Caretaker:** Kristy made a motion to accept Tom Donahue's resignation. Effective July 15, 2021. Bill seconded said motion. Roll call was taken. Bill: yes, Laura: yes, Lawrence: yes, Darla: no, Kristy: yes. A yes motion carried. Kristy stated she would forward a copy to the Insurance as well as the Township Attorney. ~~Laura gave a folder of information to the Supervisor as there seems to be challenge with the reason for his resignation.~~
 4. **Park Trash Cans:** Laura is still checking into a better system, whether it be smaller trash cans or bags for the carts.
- **Adjourn:** Kristy made a motion to adjourn. Bill seconded. A voice vote of yes carried. Meeting was adjourned at **10:50 pm.**

Your Public Servant,

Laura Dawson _____
Lee Township Clerk