

**APPROVED**

**Special Meeting of the Lee Township Planning Commission  
Thursday, April 7, 2022**

Becky Grice called the meeting to order at 6:03 p.m. Present: Becky Grice, Kathy Weaver, Marie Hickerson, Lawrence Henry and Steve Gregg.

The Pledge of Allegiance was recited.

Becky added the following items to the agenda: Survey question discussion was added after alternative energy data and under New Business May meeting was added. Lawrence moved to accept the agenda with changes, Marie seconded and the agenda was approved.

Lawrence moved to accept the minutes from the March 16 regular meeting, Becky seconded the motion and the minutes were accepted.

The Commission reviewed the notice of intent to amend the Lee Township Master Plan. There was a correction on the ~~work~~ word direct to directly. It was decided to use Becky's Planning Commission email for responses. It was decided to add an option to receive a hard copy of our communications also. Kathy moved to accept the notice with the changes, Becky seconded the motion and the notice was accepted.

The Commission reviewed the list of recipients for the notice of intent to amend the Lee Township Master Plan. Additions were suggested. Becky will email the clerk about any other recipients. The commission decided to try to have the list and notice ready to give a final review and mail at the April 20, 2022 meeting. ~~Be~~ Becky moved to accept the distribution list with proposed additions, Steve seconded the motion and it was passed.

The Commission reviewed the Planning Commission Mission Statement proposed by Becky. Kathy moved to accept the Mission Statement, Marie seconded the motion and it passed unanimously.

The Commission reviewed the alternative energy information Steve had researched. Rick Payne said he ~~believe~~ believed there was an alternative energy ordinance that had been approved by Lee Township Board in 2018. No one on the Commission had any copy or knowledge of that ordinance. It was decided to table this discussion until the Commission could research this information.

The Commission reviewed the Census information and survey questions compiled by Becky and Marie. There were suggested updates for the survey. Marie will try to have the survey created and uploaded by the April 20 meeting so the Commission can take a sample survey. The survey will be posted on the website, QR codes will be posted at local businesses, churches, schools and printed to have at the Township Hall.

Becky had spoken to Chris Cantrell about the GIS maps. They will produce large maps for the Commission to update. Becky will check with the Board to see if the fees for this service have been paid.

The Commission reviewed the Sections of the Master Plan that **needs** need amending: Census, GIS maps, alternative energy information, survey results updates and Future Use Map update. Becky mentioned there was an option of have a “road condition map” added. Becky will work on updating the Zoning Plan information on page 20 and Kathy will work on updates to page 14.

Becky asked if it was possible to change the date of the May meeting as she will not be available to attend. Due to several conflicts this matter was tabled until the April 20<sup>th</sup> meeting.

Lawrence brought up the Advisory Committee Bylaws that he had started. Becky asked that this be tabled until April 20<sup>th</sup> meeting also.

Public comment began at 8:09 p.m. Public comment ended at 8:15 p.m.

Becky moved to adjourn the meeting, Lawrence seconded the motion. The meeting was adjourned at 8:16 p.m.