

LEE TOWNSHIP BOARD OF TRUSTEE'S
PUBLIC HEARING AND GENERAL MEETING
MARCH 8, 2021
HELD ZOOM
Approved

Kristy Gustafson called the meeting to order at 7:00 pm. Roll call was taken. Kristy Gustafson: 1485 W. Olson Rd. William Stewart: 1969 W. Hines Rd. Darla Rippee: 1989 W. Stewart Rd. Lawrence Henry: 1332 W. Olson Rd. Laura Dawson: 1485 W. Olson Rd. (27 participants)

- **Agenda:** Bill made a motion to approve the agenda as presented. Darla seconded said motion. Roll call was taken. William: yes, Darla: yes, Lawrence Henry: yes, Laura: yes, Kristy: yes. Motion carried.
- **Fire Report:** Daryl gave a brief report with a total number of 38 runs for the month. He also stated the grants the Fire Dept were trying to get through Praetorian Digital is put on hold. He presented a letter of resignation from Nicholas Burkett. Kristy made a motion to approve said resignation effective 3-8-21. Lawrence Henry seconded said motion. Roll call was taken. Darla: yes, Lawrence: yes, Laura: yes, Kristy: yes, Bill: yes. Motion carried. Daryl presented his request asking to have Scott Cronkright promoted to a lieutenant. Kristy made a motion to appoint Scott to a lieutenant. Bill seconded said motion. Roll call was taken. Lawrence: yes, Laura: yes, Kristy: yes, Bill: yes, Darla: yes. Motion carried.
- **Guests:** Commissioner Steve Glasser gave a brief report.
- **Public Hearing:** Kristy made a motion to close general meeting and go into Public Hearing. Darla seconded said motion. Roll call: Darla: yes, Lawrence: yes, Laura: yes, Kristy: yes, Bill: yes. Motion carried. Time: 7:27 pm.
- **Public Hearing:**
- **Fire Department Budget:** Kristy showed on the screen her proposed budget for 20-21 Fire Department Budget. Questions of the Board as well as public were answered.
- **General Budget:** Kristy showed on the screen her proposed budget, mentioning adding GL # 101.751.861.00 for training of Splash Pad. Questions of the Board and public were answered.
- **Solid Waste Budget:** Kristy showed on the screen a power point for the Waste Transfer Station. Questions from the Board and public were answered.
- **Motion to close Public Hearing:** Laura made said motion. Bill seconded motion. Roll call was taken. Kristy: yes, Bill: yes, Lawrence: yes, Laura: yes, Darla: yes. Public hearing was closed at 11:06 pm.
- **General Meeting:** (11:07 pm) Kristy made a motion to approve the **Supervisor's salary at \$20,943.00.** Seconded by Bill. Roll call: Bill: yes, Lawrence: yes, Laura: yes, Darla: yes, Kristy: yes. Motion carried. Kristy made a motion to approve the **Treasurer's salary at: \$25,207.00.** Roll call: Lawrence: yes, Darla: yes, Laura: yes, Kristy: yes, Bill: yes. Motion carried. Kristy made a motion to approve the **Clerk's salary at \$ 22,362.00.** Bill seconded said motion. Roll call: Darla: yes, Laura: yes, Kristy: yes, Bill: yes, Lawrence: yes. Motion carried.
- **Budget:** Kristy made a motion to approve the proposed budget as presented **without Solid Waste.** Bill seconded said motion. Roll call: Laura: yes, Kristy: yes, Bill: yes, Lawrence: no, Darla: yes. Motion carried.
- **GAA:** Kristy made a motion to table the GAA until the end of the month meeting. Seconded by Bill. Roll call: Kristy: yes, Bill: yes, Lawrence: yes, Darla: yes, Laura: yes. Motion carried.
- **Treasurer's Report:** Bill presented his Treasurer's report, then moved into making a motion to remove Jessica Barber and Jennifer Mizer from all Banking funds owned by Lee Township and

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add William Stewart. Kristy seconded said motion. Roll call: Lawrence: yes, Darla: yes, Laura: yes, Kristy: yes, Bill: yes. Motion carried.

- **Bills: Fire:** Presented for a total of \$817.87. Kristy made a motion to approve as presented. Bill seconded said motion. Roll call: Darla: yes, Laura: yes, Kristy: yes, Bill: yes, Lawrence: yes. Motion carried.
- **Payroll:** Presented in the amount of \$12,202.32. Kristy made a motion to approve payroll as presented. Bill seconded said motion. Roll call: Laura: yes, Kristy: yes, Bill: yes, Lawrence: yes, Darla: yes. Motion carried.
- **Solid Waste:** Presented in the amount of \$12,527.08 Kristy made a motion to approve Solid Waste as presented. Bill seconded said motion. Roll call: Kristy: yes, Bill: yes, Lawrence: no, Darla: yes, Laura: yes. Motion carried.
- **Water:** Presented in the amount of \$300,171.48. Kristy made a motion to approve water as presented. Bill seconded said motion. Roll call: Bill: yes, Lawrence: yes, Darla: yes, Laura: yes, Kristy: yes. Motion carried.
- **General:** Presented in the amount of \$7868.59 (adjusted with clerk's additions).
- **Minutes:** Kristy made a motion to table closed minutes from 2-25-21 until next meeting. Bill seconded said motion. Roll call: Darla: yes, Laura: yes, Kristy: yes, Bill: yes, Lawrence: yes. Motion carried. **Open general minutes:** Kristy made a motion to approve said minutes as presented. Bill seconded said motion. Roll call: Laura: yes, Kristy: yes, Bill: yes, Lawrence: yes, Darla: no. Motion carried.
- **Code Enforcement:** Kristy made a motion to approve her proposed CEO form she presented. She is asking all Board members to be responsible to help with all complaints. See attached form. She pre-determined it would pass by stating in her proposal page 3 "This Complaint/Concern Resolution Procedure and Form was adopted by Lee Township Board at the Annual Budget Meeting held on March 8th, 2021". She is requesting the Board give it a trial run through the budget year to be revisited at the next annual budget meeting. Roll call: Darla: yes, Bill: yes, Lawrence: no, Kristy: yes, Laura: yes. Motion carried.
- **Unfinished Business:** Park Trees: are being scheduled. Park Electrical has been addressed. Policies and Procedures Manual is still tabled. Planning Ordinances are still tabled, Cemetery Columbarium: work should begin shortly. Code Enforcement Officers Position was voted on the information is in above paragraph. Web site: still tabled. Facebook is up and running. We are waiting on Lawrence to give guidelines to be posted.
- **New Business:** 2021-2022 Roads were all put on hold except for **Olson Rd. from 11 Mile Rd. going East for 1 mile**. Corrected:(North 11 Mile from M20 – Olson Rd). At the cost of \$62,963.04 for the first year, then it will set for 1 year and be finished in 2022-2023 budget year with a cost of \$186,522.35 bringing the total cost to \$249,485.39. Kristy made the motion to approve this road project. Bill seconded motion. Roll call: Bill: yes, Lawrence: yes, Kristy: yes, Darla: yes, Laura: yes. Motion carried.
- **Planning Commission:** Lawrence gave the report.
- **Code Authority Report:** Darla Rippee gave said report.
- **Solid Waste:** Kristy made a motion to move with option #2 of her proposals at the cost of \$355,814.00 per year. Curbside with no recycle. Bill seconded said motion. Roll call: Lawrence: no, Kristy: yes, Darla: yes, Bill: yes, Laura: no. Motion carried.

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- **Public Comment:** Opened at 12:00 am and closed at 12:05 am.
- **Any Other Business:** Laura presented 3 quotes for painting of the hall. Beach Painting at \$950.00, Munger at \$3,200.00 and Conklin at \$7,639.96. Laura made a motion to go with Munger. Bill seconded said motion. Roll call: Darla: no, Bill: yes, Lawrence: yes, Kristy: yes, Laura: yes. Motion carried.
- **Adjournment:** As no other business was presented, Bill made a motion to adjourn. Kristy seconded said motion. Roll call: Bill: yes, Lawrence: yes, Kristy: yes, Laura: yes, Darla: yes. Motion carried. Meeting adjourned at 12:11 am.

Respectfully submitted,

Laura Dawson

Lee Township Clerk