

Lee Township Board of Trustee's
Regular Meeting September 12, 2022
1485 W. Olson Rd.
Midland, MI 48640
7:00 PM
(Approved)

Supervisor Kruger called the meeting to order at 7:00 PM. All Board members were present. Following the Pledge of Allegiance, we moved on to Approval of Agenda as there were no guests in attendance.

- Supervisor Kruger made a motion to approve the consent agenda with any Clerk's additions. Treasurer Pitt 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Trustee List: yes. A yes motion carried.
 1. **Fire:** total payments: \$944.55
 2. **Payroll:** total payments: \$14,518.97 **Payroll taxes:** Fed: \$1,583.77 - State: \$928.61
 3. **Solid Waste:** total payments: \$16,388.49
 4. **General:** total payments: \$25,320.83
 5. **Water:** total payments: \$462,471.26
- **Fire Report:** Chief Daryl gave the monthly report than read the letter he wrote, which will be posted on the website. Quotes for a new air compressor were discussed. After discussion, Supervisor Kruger made a motion approve the quote from Tractor supply up to \$3,000. Trustee List 2nd said motion. Roll call: Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried.
- **Planning/Zoning Report:** Russell Babcock, our Zoning Administrator gave a brief update on proposed zoning amendments. They will have a public hearing on October 5, 2022.
- **Code Authority Report:** Trustee List gave a brief report.
- **Cemetery Report:** Clerk Dawson gave a brief update on the progress of the organization of the Cemetery Files. Rosemary Pieprzyk is working on the files. Upon completion of report, Supervisor Kruger made a motion to approve her working what hours she can until the completion of said project. The wages will be reviewed for next budget year, or after the completion of this project. Treasurer Pitt 2nd said motion. Roll call: Clerk Dawson: yes, Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes, Supervisor Kruger: yes. A yes motion carried.
- **Code Enforcement:** - 090122-01 is being discussed.
- **Grant Report:** Judy Wirtz and Trustee List both spoke. A survey was presented. Supervisor Kruger made a motion to approve said mailing of the survey with the requested changes. Clerk Dawson will purchase the envelopes and stamps. Treasurer Pitt 2nd said motion. Roll call: Trustee List: yes, Trustee Reiber: yes, Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried.
- **NEW BUSINESS:**
- **Zoning Board of Appeals:** Mari Spraul and Geoff Gwisdala both resigned from the Zoning Board of Appeals.
- **Letter of intent for ZBA:** none were received. Supervisor Kruger made a motion to move Kali List from an alternate to a board member of the ZBA. 2nd by Treasurer Pitt. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes. Trustee List: abstained. A yes motion carried.
- **Grant Committee:** Supervisor Kruger feels the Grant Committee has the need for more committee members. After discussion, Supervisor Kruger made a motion to appoint 3 more

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members. Clerk Dawson 2nd said motion. Roll call: Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried. The Board received 3 letters of intent for Grant Committee members. Supervisor Kruger made a motion to appoint: Andrea Krotzer, Mary Spindler and Carolyn Langlois. Effective today. Treasurer Pitt: 2nd said motion. Roll call: Supervisor Kruger: yes, Clerk Dawson: yes, Trustee List, Trustee Reiber: yes, Treasurer Pitt: yes. A yes motion carried.

- **Fire Dept and Chapel roofs:** Quotes from 3 businesses were reviewed. After discussion Trustee List made a motion to approve ACHomes at the price of \$300.00. Supervisor Kruger 2nd said motion. Roll call: Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried.
- **Zoning Administrator:** After discussion and knowing the amount of time the Zoning Administrator is putting in and the salary paid, Supervisor Kruger made a motion to also assign Per Diem to the Zoning Administrator's pay. Retroactive from his hire date. Clerk Dawson 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Trustee List: yes. A yes motion carried.
- **Private Roads:** Letters were sent to all property owners on all private roads, asking for them to attend the October 10, 2022, Board meeting for discussion on private roads.
- **Land Split Form:** Treasure Pitt created a form for internal use. It will allow the Treasurer and Clerk to have a recorded flow chart to make sure the Assessor is paid her portion of the Land Split Fee. Treasure Pitt made a motion to approve the implement of said form. Clerk Dawson 2nd said motion. Roll call: Treasurer Pitt: yes, Supervisor Kruger: Clerk Dawson: yes, Trustee List: yes, Trustee Reiber: yes. A yes motion carried.
- **Park Update:** (1.) The Splash Pad repairs were tabled. (2.) Two doors at the park need replaced. Quotes were discussed. After discussion Treasurer Pitt made a motion to purchase the doors from Lowes for \$540.60 for both. Supervisor Kruger 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Trustee List: yes. A yes motion carried. (3.) Playground equipment was discussed. The total for necessary replacement parts comes to \$24,631.85. supervisor Kruger made a motion to approve using the ARPA Funds contingent on if we can use it for this purchase. Treasure Pitt 2nd said motion. Roll call: Trustee List: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Treasurer Pitt: yes, Trustee Reiber: yes. A yes motion carried.
- **Drain Reconciliation:** The drain reorganization the drain commission presented and was approved at a prior meeting is going to cost the township \$ 13,250.63. This amount wasn't budgeted in so the Board will have to restructure the current budget.
- **Website Administrator:** Clerk Dawson made a motion to appoint Marie Hickerson to this position as she has been assisting the township for free for almost 2 years. Supervisor Kruger 2nd said motion. The monthly salary will start at \$200 monthly and be reviewed at next budget time. Roll call: Clerk Dawson: yes, Supervisor Kruger: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried.
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- **Meeting rules of engagement/Feedback:** Please feel free to give suggestions to the Board on anything to help run the monthly meeting more efficient.
- **Public Comment:** Open from 9:13-9:42 PM
- **Correspondence:** None
- **Any other Business:** Clerk Dawson informed the Board that she would be attending BS & A Training in October and asked for approval. Supervisor made the motion to approve her attendance. Treasurer Pitt 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Supervisor Kruger: yes, Trustee List: yes. A yes motion carried.
- **Adjournment:** As no other business was presented, Supervisor Kruger made a motion to adjourn. All in favor. Meeting adjourned at 9: 45 PM

Submitted by Your Public Servant

Laura Dawson

Lee Township Clerk