

**LEE TOWNSHIP**  
**Midland County**

**SPECIAL USE PERMIT APPLICATION PACKET**

NOTE: The Lee Township Planning Commission recommends that the applicant(s) contact the Zoning Administrator prior to submitting a Special Use Permit Application. A discussion with the Zoning Administrator will afford the applicant an opportunity to ask questions and discuss application requirements and procedures.

**A Special Use Permit Application must include:**

Ten copies of a scaled drawing of the site and proposed development, showing the scale used (for example 1" = 50'), and indicating where North is on the drawing. The drawing must also show the following:

- Property lines.
- Relationship of abutting properties, including distance to building on adjacent lots
- Location of drives and parking areas.
- Location of drains, septic systems, water supply and any other facilities on-site.
- Landscaping, fences and screening.
- Name and address of person responsible for the preparation of the site drawing.
- Complete and accurate dimensions pertaining to the above.

\*\*\*An application will not be processed if no drawing is submitted, if the drawing is not complete or the fee has not been paid.

**Special Use Permit Fee**

**\$100.00** for a Public Hearing during a Regular Meeting of the Planning Commission or  
**\$500.00** for a Public Hearing during a Special Meeting of the Planning Commission

NOTE: All applications for a Special Use Permit must be scheduled for a public hearing before the Planning Commission. The amount of the permit fee is contingent upon whether the public hearing is part of a regular meeting of the Planning Commission or is part of a special meeting of the Planning Commission.

**Questions? Please contact the Zoning Administrator at (989) 832-2874, Ext. 5**

Special Use Permit Application

**Fee: \$100.00 or \$500.00 (Circle one)    Check # \_\_\_\_\_**  
\*\* Payable to Lee Township\*\*

Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Parcel Identification number \_\_\_\_\_

Address/Location of Property \_\_\_\_\_

Legal Description of Site \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

List the Special Use Requested \_\_\_\_\_

Present Zoning Classification \_\_\_\_\_  
(Applicant must include petition for rezoning if a change is required)

General Description of Proposed Development \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Owners Name if different than applicant \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

The Applicant hereby attests that the information contained within this application along with any attachment are true and accurate to the best of the Applicant's knowledge as evidenced by the Applicant's signature below.

Date: \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF APPLICANT