

Lee Township Board of Trustee's Regular Meeting
Monday April 10, 2023
7:00 PM
1485 W. Olson Rd.
Midland, MI 48640
(Approved)

Meeting was called to order.

Pledge was said.

- **Guests:** Commissioner Steve Glasser gave a brief update.
- **Approval of Agenda** with the Clerk's additions: Clerk Dawson made a motion to approve as presented with the additions. Supervisor Kruger 2nd said motion. Roll call: Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes. A yes motion carried.
- **Consent Agenda:** Supervisor Kruger made a motion to approve: Minutes from March 27, 2023, as well as Approval of bills. Treasurer Pitt 2nd said motion. Roll call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried.
- Fire: \$ 1,817.58
- Payroll: \$ 18,935.98
- Solid waste: \$ 14,999.70
- General: \$ 4,816.24
- Water: \$1,000.00
- The Treasurer's Report was included as well as the Clerk's Report.
- **Quotes:** (1.) MTA: Cemetery Class: Clerk Dawson made a motion to approve payment for attending said class if you work in the Cemetery. Treasurer Pitt 2nd said motion. Roll call: Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried. (2.) MTA Planning and Zoning Class. Clerk Dawson made a motion for anyone associated with P/Z to pay for attendance. Treasurer Pitt 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes. A yes motion carried. (3.) Flag quotes were presented. After discussion, Clerk Dawson made a motion to accept the quote for a new Flagpole for the cemetery for Rocket Enterprise at the purchase price of \$2325.00. Mr. Alan Anger gave a donation towards the purchase price so it will be less.
- **Fire Report:** (1.) Fire Chief gave a brief report. He stated the software for reporting is changing. He is waiting for one more.
- **Planning Commission/Zoning Administrator:** Zoning Administrator, Russell Babcock gave a brief report.
- **Cemetery Report:** Clerk Dawson gave a brief update.
- **Code Enforcement:** Supervisor Kruger gave a brief update. 202211-01 is still in progress, a letter has been sent to the resident.
- **Hall /Park Update:** Watch for a book box to be placed at the park soon.
- **Unfinished Business:** None
- **New Business:** (1.) Waste Station: Supervisor Kruger made a motion to accept the quote from GFL as presented and re-open the Waste Station. Trustee Reiber 2nd said motion. Roll call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried. (2.) Supervisor Kruger made a motion to approve the following

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scheduled times of operation for the Waste Transfer Station: **Tuesdays 5 – 8 PM and Saturdays: 8 am – 12 noon.** Clerk Dawson 2nd said motion. Roll call: Clerk Dawson: yes, Supervisor Kruger: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried. **(3.)** Name for our Waste Transfer Station: after discussion and presenting a few possible names for the card and flyers Treasurer Pitt made a motion to approve the name to be **“Lee Township Refuse & Recycle Center”**. Trustee Reiber 2nd said motion. Roll call: Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes. A yes motion carried. **(4.)** DPW Salary: Supervisor Kruger made a motion to increase the pay to include time needed for the **Lee Township Refuse & Recycle Center**. Foreman: \$21,000 to \$25,000 and Assistant: from \$7,800 to \$11,000. Treasurer Pitt 2nd said motion. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes. A yes motion carried. **(5.)** DPW applications: After asking all applicants in attendance if they still wished to be considered for the position with the added responsibilities and increase in pay. Those in attendance were good with the added responsibilities. After discussion Supervisor Kruger made a motion to hire Mark Pitt for the Foreman’s position. Effective with today’s date. Trustee Reiber 2nd said motion. Roll Call: Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Trustee Reiber: yes, Treasurer Pitt: yes. A yes motion carried. DPW Assistant: The applicants were also asked if they still wanted to be considered for the role with the added responsibilities. After discussion Trustee Reiber made a motion to hire Matt Cooper as the DPW assistant. Supervisor Kruger 2nd said motion. Also effective with today’s date. Roll call: Treasurer Pitt: no, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List yes, Trustee Reiber: no. A yes motion carried. **(6.)** Purchasing Policy: Supervisor Kruger made a motion to eliminate the 3 bids process on bids of \$1,000 or less on quotes. Clerk Dawson 2nd said motion. given. Roll call: Trustee Reiber: yes, Treasurer Pitt: yes, Clerk Dawson: yes, Supervisor Kruger: yes, Trustee List: yes. A yes motion carried. **(7.)** Review of DPW Equipment needs: **(A.)** Lawn mower bids were discussed. After reviewing them Supervisor Kruger made a motion to approve the purchase of the John Deere using our ARPA FUNDS at the cost of \$11,490.00. Clerk Dawson 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes. A yes motion carried. **(B.)** Small equipment was discussed. Supervisor Kruger made a motion to approve up to the following amounts on said equipment. Weed Whacker: \$500, roller: \$400, Power washer: \$400, Leaf Blower: \$300, Chainsaw: \$400, Hand tools/hoses/ reels: \$500, Backpack blower \$550. A total of \$3,050. Treasurer Pitt 2nd said motion. Roll Call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried. **(8.)** DPW Salvage Rights: Supervisor Kruger made a motion to provide all Salvage Rights to the DPW on staff (the DPW will handle said process). Trustee Reiber 2nd said motion. Roll Call: Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried. **(9.)** Midland Recycle: Supervisor Kruger made a motion to approve removal and to discontinue the use of Midland Recycle effective April 30th. Trustee List 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes. A yes motion carried.

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(10.) Skid Steer: Supervisor Kruger made a motion to approve the sale of the old skid steer through the process of sealed bids with a minimum figure of \$1,000. Bids will be accepted until May 7, 2023. To be sent or delivered to the hall. Treasurer Pitt 2nd said motion. Roll call: Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, A yes motion carried.

- **Code Authority:** Trustee List gave a brief report.
- **Grant Committee:** Carol Schaefer gave the report along with Caroline Langlois and Trustee List. They have dropped back to 1 meeting per month for the summer.
- **Public Comment:** Open from 9:10 –9:15 PM
- **Correspondence:** Clerk Dawson presented all correspondence received.
- **Any other Business:** None
- **Adjournment:** Supervisor Kruger made a motion to adjourn the meeting at 8:44 PM. Clerk Dawson 2nd said motion. All in favor. Meeting adjourned at 9:16 PM

Submitted by Clerk Dawson