

Lee Township Board of Trustee's
Regular Meeting
May 8, 2023
1485 W. Olson Rd. Midland, MI 48640
7:00 PM
(Approved)

Meeting was called to order.

Pledge was said.

- **Guests:** None
- **Approval of Agenda** with the Clerk's additions: Clerk Dawson made a motion to approve the agenda with the consumers addition. Supervisor Kruger 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes. A yes motion carried.
- **Consent Agenda:** Supervisor Kruger made a motion to approve: Minutes from March 27, 2023, as well as Approval of bills. Treasurer Pitt 2nd said motion. Roll call: Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried.
 1. Fire: \$ 5,839.94
 2. Payroll: \$ 18,409.07
 3. Solid waste: \$ 24,489.44
 4. General: \$ 83,921.56
 5. Water: None

The Treasurer's Report was included as well as the Clerk's Report.

- **Fire Report:** Fire Chief gave a brief report.
- **Planning Commission/Zoning Administrator:** Zoning Administrator, Russell Babcock gave a brief report. Chapter 3 District Regulations, Section 3.8 was presented. After discussion, Supervisor Kruger made a motion to approve the update as presented. Trustee List 2nd said motion. Roll call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried.
- **Cemetery Report:** Clerk Dawson gave a brief update. The new flagpole as well as a light have been installed.
- **Code Enforcement:** Supervisor Kruger gave a brief update. Letters have been going out to a few residents in regard to blight.
- **Hall /Park Update:** Both facilities are being rented.
- **Unfinished Business:** None
- **New Business:** (1.) Sealed Bids Supervisor Kruger opened the five bids received. The highest bid for the skid steer was made by Eric Barber in the amount of \$ 2,677.00. (2.) Quotes for the DPW trailer were discussed. Supervisor Kruger made a motion to approve the purchase of a 7x20 full tilt as well as a 7 x 14 dump trailer at the cost of \$22,315.00 from Interstate 46 LLC. ARPA Funds will be used to pay for them. (3.) BS & A Cloud was approved last month but without accounts receivable. We received a quote to add accounts receivable. The total bid is \$29,965.00. Supervisor Kruger made a motion to approve the bid as presented. Treasurer Pitt 2nd said motion. Roll call: Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes. A yes motion carried. (4.) Mulch bids for the park were presented. Supervisor Kruger made a motion to approve the quote from Salzburg Mulch. 200 yards at the price of \$4,350.00. Treasurer Pitt 2nd said motion. Roll call: Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried.

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(5.) Audio Visual Upgrade quotes were discussed. In order to make the hall ADA compliant Supervisor Kruger made a motion to approve the bid from Wire Guyz at the price of \$11,220. We will also include \$500 for the purchase of a commercial router. The ARPA Funds will be used to purchase and install the said equipment. Treasurer Pitt 2nd said motion. Roll call: Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes. A yes motion carried. (6.) Software/Subscription and Laptops. Many quotes were presented for laptops. Supervisor Kruger made a motion to approve the purchase of 5 new laptops at the price of \$974.11 each from Amazon. Treasure Pitt 2nd said motion. Roll call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried. The quotes Microsoft were discussed. Supervisor Kruger made a motion to approve Microsoft 365 for business at the yearly price of \$891.00 for 9 subscriptions. Clerk Dawson 2nd said motion. Roll call: Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes. A yes motion carried. (7.) MCTOA Renewal. Supervisor Kruger made a motion to approve the renewal at the price of \$100 yearly. Treasurer Pitt 2nd said motion. Roll call: Treasurer Pitt: no, Trustee Reiber: no, Trustee List: no, Supervisor Kruger: no, Clerk Dawson: no. A no vote carried. (8.) Electric Sign Quotes. Discussion took place. The topic was tabled to seek more information from one of the quotes. (9.) Resignation of Rick Payne from both Board of Review and Planning Commission. Supervisor Kruger made a motion to accept the resignation effective as of May 8, 2023. Treasurer Pitt 2nd said motion. Roll call: Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes, Supervisor Kruger: yes.

- **Code Authority:** Trustee List gave a brief report. Clerk Dawson made mention that **“Demo permits are available at no cost to residents”**. If you are removing any buildings on your property, please get a demo permit so the removal of said building(s) is removed from your assessment for tax purposes.
- **Grant Committee:** Carol Schaefer gave a brief report. The resolutions presented will be updated and put on letterhead to be addressed at the next Board meeting.
- **Public Comment:** Tanya Stewart presented a FOIA’s to Supervisor Kruger. Supervisor Kruger stated one of her FOIA topics was also requested by Kristy Gustafson. Our Township Attorney is reviewing the request, which will cost the Township money for the research.
- **Correspondence:** FOIA requests are being sent every month from a few residents. It is costing valuable time as well as money. The Board will be working on how the FOIA’S are being handled. We may be implementing a cost to all FOIA’S.
- **Any other Business:** The Board presented a new form “Lee Township Responsibilities and Roles”. Discussion was held. Treasurer Pitt made a motion to approve the form. Supervisor Kruger 2nd said motion. Roll call: Supervisor Kruger: yes, Clerk Dawson: yes, Treasurer Pitt: yes, Trustee Reiber: yes, Trustee List: yes. A yes motion carried.
- **Adjournment:** Supervisor Kruger made a motion to adjourn the meeting at 9:00 PM. Clerk Dawson 2nd said motion. All in favor. Meeting adjourned at 9:00 PM

Submitted by Clerk Dawson