

LEE TOWNSHIP 2024-2025 GENERAL APPROPRIATIONS ACT (GAA)

The Lee Township Board of Trustees resolves:

- Section 1: This resolution shall be known as the Lee Township 2024-2025 General Appropriations Act (GAA).
- Section 2: Public Hearing on the Budget-Pursuant to MCL 141.412 and .413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 19, 2024 and a public hearing on the proposed budget was held on March 27, 2024.
- Section 3: Millage Levy-The Lee Township Board shall cause to be levied and collected the general property tax on all real and personal property within the Lee Township upon the current tax roll an allocated millage of 0.824 mills for Lee Township Operations; and voter authorized millage of up to 2 mills for the Lee Township Fire Department operating.
- Section 4: Authorized salary, hourly and committee service rates-Included in the various activities/departments are amounts of the salary, hourly and appointed committee service rates for the officials and employees of the Lee Township. Note: Only Township Board appointments for committee service will be considered for compensation. (Pay period is 26th of month to following 25th of month)

Supervisor \$20,943.00

Deputy Supervisor \$1,861.00

Clerk \$22,362.00

Deputy Clerk \$4,994.00

Treasurer \$25,207.00

Deputy Treasurer \$3,122.00

Trustees (2) \$8,565.00 plus \$50 per diem mtgs \$2,500.00

Dept Public Works-(DPW -4) \$76,000

Ordinance Enforcement Officer \$3,750.00

Liquor Enforcement Officer \$825.00

Committee Members (Planning, Grant & ZBA) per mtg \$80.00

Cemetery Admin Hourly \$6,000.00

Zoning Administrator Salary \$9,600.00

Web Administrator \$3,600.00

Board of Review \$2,480.00

Election Workers:

Chairman \$13.25

Workers \$12.75

Assessor Per Parcel/Year (\$12.50 @2094)

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Fire Dept Paid-On-Call Personnel:

Chief annual (pd monthly) \$25,000.

Deputy Chief annual (pd monthly) \$2,700

Division Chief (3) annual (pd monthly) \$877.

Assistant Chief annual (pd monthly) \$439.

Secretary annual (pd monthly) \$5,000.

Runs & Mtgs each (paid monthly) \$14.50.

Clothing Allowance paid annually required mtg attendance \$200.

Note: All payroll changes apply after April 1. Pay period ending 4/25/24.

Section #5: Payment of Bills-Pursuant to MCL 41.75 all claims (bills) against the Lee Township will be approved by the Lee Township Board prior to being paid. The Lee Township Clerk and Treasurer may pay certain bills prior to approval by the Lee Township Board to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in the appropriations act. The Lee Township Board shall receive a list of bills paid prior to approval for approval at the next board meeting.

Section #6: Adoption of Budget by Activity/Department-Lee Township Board adopts the 2024-2025 fiscal year budgets for the various funds by Activity/Department. Lee Township officials responsible for the expenditures authorized in the budget may expend Lee Township Funds up to, but not to exceed the total appropriation authorized for each Activity/Department.

Section #7: Estimated Revenues & Expenditures for the various funds of Lee Township listed in the attached "2024-2025 Budget."

Section #8: Specific Appropriations

Columbarium, Niche \$250.00

Cemetery Individual Grave \$500.00

Cemetery Lot of 5 \$2,000.00

Hall Rental \$200 rental plus deposit of \$50.00 (or deposit \$150 w/Audio Visual)

Park Pavilion Rental \$50.00

Water Local Unit Fee per LU \$45.00

Salvage Yard Fee \$100.00 (must be pre-approved)

Solid Waste \$200.00

Oakridge Dr 12x\$125 \$1,500.00

Sian Dr 7x\$102 \$714.00

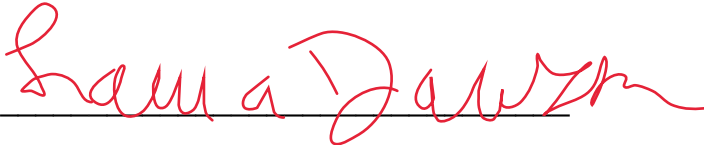
Ireland Sub 37x\$80 \$2,960.00

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Section #9: Budget Monitoring-Whenever it appears to the Lee Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures will exceed an appropriation, the Lee Township Supervisor shall present to the Lee Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

Section #10: Periodic Financial Reports-The Lee Township Clerk shall provide the Lee Township Board at the monthly board meeting a report of fiscal year-to-date revenues and expenditures compared to the budgeted amounts in the various funds of the Lee Township Budget. The Lee Township Treasurer shall provide a monthly to-date finance report at the regularly scheduled monthly board meetings and shall provide monthly interest reports for all invested Township Funds.

The Clerk declared the motion carried and the resolution adopted on the day of March 27, 2024.

Signed: 

Clerk: Laura Dawson

ADOPTED DATE BY MOTION

Wednesday, March 27, 2024